

Warehouse Assistant / Driver – Melsonby (Darlington)

At Agrovista we pride ourselves on our innovative and customer focused approach which has made us the success we are today. We are constantly looking to expand our team and build upon this success.

We work hard to attract and retaining the very best people. We know that Agrovista is a brilliant place to work which we recognise with our employees with a broad benefits package including a competitive salary, role-based incentive schemes, private healthcare and pension schemes as well as 33 days holiday a year (including bank holidays).

The Opportunity

Our brand-new site in Melsonby is now recruiting for 4 x Warehouse Assistants/Drivers. These roles will report directly into the Depot Supervisor. Supporting and assisting them with the set-up of the new site to maintain best practice across all areas.

The Role

Your role will be a multi skilled combination of Warehouse Assistant & Van Driver, your time will include warehouse duties such as picking / packing / loading vehicles in the warehouse along with driving duties such as unloading on customer premises / delivering goods promptly / ensuring accuracy of each delivery against the delivery advice note.

This is a small team and the expectation is that the highest level of customer service is provided and maintained.

A typical day would look like:

- Unloading and movement of stock around the depot via counterbalance, safely and in accordance with Company standards.
- Assist with input, stock control and housekeeping on the IFS computer system.
- Assist with customer enquiries and orders both over the telephone and face to face.
- Assist in the maintenance of a safe and efficient storage and distribution operation, creating efficiencies where suitable.
- Responsible for maintaining the depot in a clean and tidy condition.
- Load /drive / unload the vehicle within the regulations laid down by BASIS, statute and the Company.
- Use of the company's Epod (electronic proof of delivery) computer system to record deliveries.
- Maintain accurate and timely vehicle records and tachograph charts as required by the Company and legislation.
- Maintain the vehicle in a clean and safe condition. Report any defects found daily and by manners and appearance of self and vehicle.
- Work in line with all company operating procedures.
- Build strong and long-lasting relationships with key stakeholders across our internal and external businesses
- Must have a hands-on attitude and be able to work in any area of the depot or on the road as required by your depot supervisor.

On occasions there may be a requirement to travel to different locations to attend training / meetings / support other depots.

The Person

It is preferred that the successful candidate has a proven experience of working in a warehouse environment and / or multi-drop driving experience, with knowledge of safe working practices.

Ideally you will have a knowledge of product storage solutions and agrochemical experience, as well as being confident to use computer systems effectively. A high attention to detail / great communication skills and a 'can-do' attitude when working under pressure.

A counter-balance licence / C1 driving licence (7.5 Tonne) / ADR licence would be a distinct advantage.

This role will be permanent, on an annualised hours contract and therefore a flexible approach to your working pattern and hours will be essential to meet the seasonality of our business. Training will be provided as necessary to the successful candidate.

To apply please email your CV to Mollie Haynes, HR Assistant at mollie.haynes@agrovista.co.uk, including why you feel you are suitable for the role, by no later than **11th November 2020**.